



POSITION DETAILS

Position Title						
Status of Post (<i>tick</i>)		New Post		Existing Post		
If existing post		Previous Staff member who was in the post		Month and Year previous Staff member left this post		
Peromnes Grade						
Campus						
Faculty / Division						
Academic or Non Academic Post						
Post report to:						
Main purpose of position						
Cost Centre		Cost Centre Name				
Type of Contract		Permanent	Contract	No of years/ no of months		
Start Date			End Date			
Course/s Name to be lectured	Course/s Code	No Credits attributed to course/s	What year is the course/s	No of Students currently / expected	Daytime or evening lectures or both	
KEY PERFORMANCE AREAS					% time	

REQUIREMENTS AND COMPETENCY

Minimum Qualifications				
Minimum Experience				
Key Competencies				
AUTHORISATION	PRINT NAME	SIGNATURE	CONTACT NO.	DATE
Approved by HOD				
Approved by School Head				
Approved by Executive Dean				
Approved by GM Budgeting				